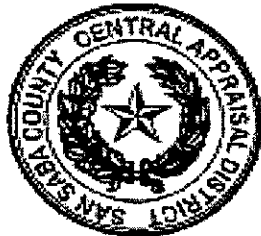


**San Saba Central Appraisal District**  
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**Board of Directors**

Marcus Amthor  
Ann Brownlee  
Ray Clark  
James Lebow  
Jake Lackey

Trish Turner, Chief Appraiser, RPA

**NOTICE OF A REGULAR BOARD MEETING OF THE  
SAN SABA CENTRAL APPRAISAL DISTRICT**

PURSUANT TO TEXAS OPEN MEETINGS ACT, Chapter 551, Government Code, notice is hereby given that the San Saba Central Appraisal District will hold a regular board meeting on Wednesday, February 7, 2024 at 8:00 am, at the Appraisal District office. The notice of this meeting was posted in compliance with this Act in the San Saba County Courthouse and San Saba Central Appraisal District.

PURSUANT TO TEXAS OPEN MEETING ACT, Government Code, Chapter 551, Subchapters D and E and TEXAS GOVERNMENT CODE, Section 418.183(f), the Board may enter a closed or executive session for discussion of any item on the agenda. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

**AGENDA**

- 1. CALL TO ORDER**
  - 2. CALL OF ROLL/DECLARATION OF QUORUM**
  - 3. INVOCATION**
  - 4. PLEDGES OF ALLEGIANCE**
  - 5. ADMINISTER OATHS OF OFFICE**
  - 6. ELECT CHAIRMAN AND SECRETARY**
  - 7. HEAR FROM THOSE DESIRING TO APPEAR BEFORE THE BOARD**
  - 8. MINUTES OF DECEMBER 6, 2023 BOARD MEETING**
  - 9. NOVEMBER AND DECEMBER FINANCIAL REPORT**
  - 10. APPOINT APPRAISAL REVIEW BOARD**
  - 11. APPOINT ARB CHAIRMAN AND SECRETARY**
  - 12. ARB ATTORNEY**
  - 13. EXCESS FUNDS**
  - 14. PERSONNEL REPORT**
  - 15. CHIEF APPRAISER REPORT**
- TAXES COLLECTED**  
**RICHLAND SPRINGS REAPPRAISAL**

**POSTED**

JAN 22 2024

**RATIO STUDY REPORT PVS  
ANY OTHER MATTERS FOR REPORT**

**16.ADJOURN**

## SAN SABA CENTRAL APPRAISAL DISTRICT

Minutes of a regular board meeting for the San Saba Central Appraisal District that was held on Wednesday, February 7 at 8:00 a.m. at the Appraisal District office.

The directors of the San Saba Central Appraisal District met for a regular meeting, Wednesday, February 7, 2024, at 8:00 a.m. at the Appraisal District office.

Public notice of this meeting has been given as required by law to Kim Wells, County Clerk, San Saba, Texas, and a copy of such notice is appended to the minutes of this meeting.

James Lebow, Chairman, called the meeting to order at 8:03 a.m. Board members, Marcus Amthor, Ann Brownlee, Jake Lackey and Ray Clark were present. Also present were Chief Appraiser, Trish Turner and Financial Officer, Colleen Womack,

Jake Lackey gave the invocation and led the board in the pledges of allegiance.

Trish Turner, Notary, administrated the Statement of Officers and Oath of Office to Marcus Amthor and James Lebow.

Jake Lackey nominated James Lebow for Chairman of the Board of Directors and Ray Clark as the Secretary for the Board of Directors, seconded by Ann Brownlee. The motion passed unanimously.

James Lebow, chairman, opened the floor to those desiring to appear before the board. There were none.

Ray Clark moved to approve the minutes of the December 6, 2023 board meeting as read, seconded by Ann Brownlee. Motion passed unanimously.

Marcus Amthor moved to approve the November and December financial reports as presented, seconded by Jake Lackey. Motion passed unanimously.

Ray Clark moved to approve the appointment of the Appraisal Review Board members consisting of Janet Hoyt, Levi Craft, Jerry Spinks and Mike Millican, seconded by Ann Brownlee. Motion passed unanimously.

Ray Clark moved to approve the appointment Mike Millican as Chairman of the Appraisal Review Board and Janet Hoyt as Secretary of the Appraisal Review Board, seconded by Ann Brownlee. Motion passed unanimously.

Jake moved to amend the 2024 budget with the excess funds of \$3658.00 for the P&A ratio study, Audit fees and ARB attorney fees, seconded by Ray Clark. Motion passed unanimously.

In the Personnel Report, Trish Reported:


- 1) Maria Franco recently is attending classes in San Angelo.
- 2) The current field appraiser, Larry Sawyer recently attended classes in Austin.
- 3) The need to budget for an appraiser in next year's budget.
- 4) The Appraisal District recently hired Elsa Zepeda.

In the Chief Appraiser report, Trish discussed:

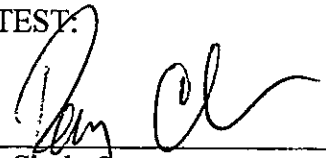
- 1) The collection rate is 83% for the 2023 taxes
- 2) The Appraisal District passed the Ratio Study Audit
- 3) The Appraisal District passed the MAPPS Review Audit
- 4) Larry has about 1,000 parcels left to appraise in Richland Springs

There being no further business, Ray Clark moved that the meeting be adjourned, seconded by Ann Brownlee. The meeting adjourned at 9:30 a.m.

Approved this 17<sup>th</sup> day of April 2024.

  
James Lebow, Chairman  
San Saba Central Appraisal District

ATTEST:

  
Ray Clark, Secretary  
San Saba Central Appraisal District