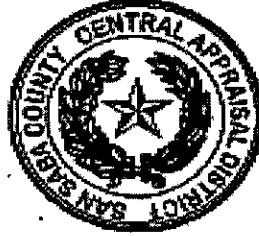


San Saba Central Appraisal District
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Board of Directors
Marcus Amthor
Ann Brownlee
Ray Clark
James Lebow
Jake Lackey

Trish Turner, RPA, RTA, CCA, CTA
Chief Appraiser

NOTICE OF A REGULAR BOARD MEETING OF THE SAN SABA CENTRAL APPRAISAL DISTRICT

PURSUANT TO TEXAS OPEN MEETINGS ACT, Chapter 551, Government Code, notice is hereby given that the San Saba Central Appraisal District will hold a regular board meeting on Wednesday, December 11, 2024, at 8:00 am, at the Appraisal District office. The notice of this meeting was posted in compliance with this Act in the San Saba County Courthouse and San Saba Central Appraisal District.

PURSUANT TO TEXAS OPEN MEETING ACT, Government Code, Chapter 551, Subchapters D and E and TEXAS GOVERNMENT CODE, Section 418.183(f), the Board may enter a closed or executive session for discussion of any item on the agenda. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

AGENDA

- 1. CALL TO ORDER**
- 2. CALL OF ROLL/DECLARATION OF QUORUM**
- 3. INVOCATION**
- 4. PLEDGES OF ALLEGIANCE**
- 5. HEAR FROM THOSE DESIRING TO APPEAR BEFORE THE BOARD**
- 6. MINUTES OF OCTOBER 16, 2024 BOARD MEETING**
- 7. 2024 OCTOBER FINANCIAL REPORT**
- 8. APPROVE LINE-ITEM ADJUSTMENTS**
- 9. LINEBARGER HOMESTEAD ANALYSIS CONTRACT**
- 10. APPROVE PUBLIC RELATIONS POLICY**
- 11. APPROVE BOARD OF DIRECTOR NOMINEES FOR 2025-2026**
- 12. ADMINISTER OATHS OF OFFICE 2025-2026**
- 13. ELECT CHAIRMAN AND SECRETARY 2025-2026**
- 14. CHIEF APPRAISER ANNUAL EVALUATION**
- 15. PERSONNEL REPORT**
- 16. CHIEF APPRAISER REPORT
TAXES COLLECTED**

**ARBITRATION HEARING
UPCOMING LEGISLATIVE SESSION
MISCELLANEOUS DISCUSSION
CHANGE REPORTS**

17. ADJOURN

SAN SABA CENTRAL APPRAISAL DISTRICT

Minutes of a regular board meeting for the San Saba Central Appraisal District that was held on Wednesday, December 11, 2024, at 8:00 a.m. at the Appraisal District office.

The directors of the San Saba Central Appraisal District met for a regular meeting, Wednesday, December 11, 2024, at 8:00 a.m. at the Appraisal District office.

Public notice of this meeting has been given as required by law to Kim Wells, County Clerk, San Saba, Texas, and a copy of such notice is appended to the minutes of this meeting.

James Lebow, Chairman, called the meeting to order at 8:11 a.m. Board members Marcus Amthor, Ray Clark and Anne Brownlee were present. Absent was Jake Lackey. Also present were Chief Appraiser-Trish Turner, and Appraisal District staff, Colleen Womack.

Ray Clark gave the invocation and led the board in the pledges of allegiance.

James Lebow, chairman, opened the floor to those desiring to appear before the board. There were none.

Anne Brownlee moved to approve the minutes of the October 16, 2024 board meeting as read, seconded by Marcus Amthor. Motion passed unanimously. Ray Clark did not vote being that he was not present at the October 16 board meeting.

Marcus Amthor moved to approve the October financial reports as presented, seconded by Ray Clark. Motion passed unanimously.

Anne Brownlee moved to approve the line-item adjustments, seconded by Marcus Amthor. Motion passed unanimously.

Trish Turner discussed the Linebarger Law Firm Homestead Exemption Analysis & Monitoring Services. The law firm can run software that finds discrepancies in homestead exemptions such as deceased landowners, multiple homesteads and non-residence homesteads. Marcus Amthor made a motion to hire Linebarger Law Firm to conduct the analysis and monitoring services, seconded by Ray Clark. Motion passed unanimously.

The Public Relations Policy was emailed to the board members in advance. Anne Brownlee moved to approve the Public Relations Policy, seconded by Marcus Amthor. Motion passed unanimously.

The Board of Director nominees for 2025-2026 for Richland Springs ISD is Ray Clark, for Cherokee ISD is Anne Brownlee and for San Saba ISD is Jake Lackey. Ray Clark and Anne Brownlee gave their Oath of Office and signed the Oath of Office statements.

Ray Clark nominated James Lebow for Chairman of the Board of Directors, seconded by Marcus Amthor. Motion passed unanimously. Marcus Amthor nominated Ray Clark as the Secretary for the Board of Directors, seconded by Anne Brownlee. Motion passed unanimously.

The Board of Directors went into executive session to discuss the Chief appraiser annual evaluation.

Trish Turner presented the personnel report. She stated that Maria Franco is continuing her education classes. Larry Sawyer, the appraiser has already appraised around 5,000 parcels for 2025. Elsa is spending most of her time on renewing homesteads. The appraisal office is accepting applications for a new employee.

Chief Appraiser report:

- 1)The SSCAD will be going to arbitration on January 8, 2025. Trish explained the arbitration process to the board. Colter from P&A will be present for the arbitration.
- 2)The legislative session will begin in January of 2025. The Board can expect some property tax changes to the laws.
- 3) The SSCAD will have a MAPP audit in 2025. At this time, the appraisal office is waiting to be assigned an auditor.
- 4)The SSCAD is in the middle of a Property Value Study. Trish is in the process of verifying some of the values that the comptroller sent to her.
- 5) The Comptrollers office is now requiring the Board of Directors Chairman to sign the quarterly change reports. James signed the quarterly change reports.

There being no further business, the meeting adjourned at 9:35 a.m.

Approved this _____ day of _____ 2025.

James Lebow, Chairman
San Saba Central Appraisal District

ATTEST:

Ray Clark, Secretary
San Saba Central Appraisal District