

**San Saba Central Appraisal District**  
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**Board of Directors**

Marcus Amthor  
Ann Brownlee  
Ray Clark  
James Lebow  
Jake Lackey

Trish Turner, Interim Chief Appraiser

**NOTICE OF A REGULAR BOARD MEETING OF THE  
SAN SABA CENTRAL APPRAISAL DISTRICT**

PURSUANT TO TEXAS OPEN MEETINGS ACT, Chapter 551, Government Code, notice is hereby given that the San Saba Central Appraisal District will hold a regular board meeting on Wednesday, March 1, 2023, at 8:00 am, at the Appraisal District office. The notice of this meeting was posted in compliance with this Act in the San Saba County Courthouse and San Saba Central Appraisal District.

PURSUANT TO TEXAS OPEN MEETING ACT, Government Code, Chapter 551, Subchapters D and E and TEXAS GOVERNMENT CODE, Section 418.183(f), the Board may enter a closed or executive session for discussion of any item on the agenda. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

**AGENDA**

- 1. CALL TO ORDER**
- 2. CALL OF ROLL/DECLARATION OF QUORUM**
- 3. INVOCATION**
- 4. PLEDGES OF ALLEGIANCE**
- 5. ADMINISTER OATHS OF OFFICE**
- 6. ELECT CHAIRMAN AND SECRETARY**
- 7. HEAR FROM THOSE DESIRING TO APPEAR BEFORE THE BOARD**
- 8. MINUTES OF DECEMBER 14, 2022 BOARD MEETING**
- 9. DECEMBER 2022 AND JANUARY 2023 FINANCIAL REPORT**
- 10. APPOINT APPRAISAL REVIEW BOARD**
- 11. APPOINT ARB CHAIRMAN AND SECRETARY**
- 12. PERSONNEL REPORT**
- 13. CHIEF APPRAISER REPORT**
  - BIS CONTRACT**
  - P&A CONTRACT**
  - MAP CHANGES**
  - IPAD UPDATE**
  - MAPs Review**

**POSTED**  
02-13-2023

**PVS REPORT**  
**14. ADJOURN**

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## SAN SABA CENTRAL APPRAISAL DISTRICT

Minutes of a regular board meeting for the San Saba Central Appraisal District that was held on Wednesday, March 1, 2023, at 8:00 a.m. at the Appraisal District office.

The directors of the San Saba Central Appraisal District met for a regular meeting, Wednesday, March 1, 2023, at 8:00 a.m. at the Appraisal District office.

Public notice of this meeting has been given as required by law to Kim Wells, County Clerk, San Saba, Texas, and a copy of such notice is appended to the minutes of this meeting.

Ray Clark, board member, called the meeting to order. Board members James Lebow, Jake Lackey, and Anne Brownlee were present. Marcus Amthor was absent. Also present was Chief Appraiser Trish Turner, Colleen Womack and Larry Sawyer.

Ray Clark gave the invocation.

Ray Clark led the board-in the pledges of allegiance.

James Lebow and Anne Brownlee gave their Oath of Office and signed the Oath of Office statements.

Jake Lackey nominated Ray Clark as the Secretary for the Board of Directors, seconded by James Lebow. Jake Lackey nominated James Lebow for Chairman of the Board of Directors, seconded by Ray Clark.

James Lebow, chairman, opened the floor to those desiring to appear before the board. There were none.

Ray Clark moved to approve the minutes of the December 14, 2022, board meeting as read, seconded by Jake Lackey. Motion passed unanimously.

Jake Lackey moved to approve the December and January financial reports as presented, seconded by Anne Brownlee. Motion passed unanimously.

Trish Turner presented the nominations from Judge J. Allan Garrett for the ARB members of Keith Shahan, Robby Johnson, Janet Hoyt and Sandy Del Monte. Ray Clark moved to approve these members, seconded by Jake Lackey. Motion passed unanimously.

Judge J. Allan Garrett appointed Keith Shahan as Chairman of the ARB and Janey Hoyt as Secretary. Jake Lackey moved to accept this appointment, seconded by Anne Brownlee. Motion passed unanimously.

Larry Sawyer demonstrated how the appraisal software works with the iPads while he is out appraising. He commented how much time this is saving him. He is getting close to being finished with Cherokee.

Trish Turner discussed personnel. Maria is in San Angelo taking some courses, Michael Deans will start in June as the new field appraiser.


In the Chief Appraiser report, Trish Turner discussed the BIS contract and how we are paying for some of the same services with P&A. She has cancelled some of the services with BIS and added a service for the new iPad software. This will save the district around \$1,000. Trish discussed how changes are being made to the online maps and that this is a work in progress that will take some time. Trish discussed the Property value study and the MAPP audit and that the appraisal office has passed both audits.

There being no further business, Ray Clark moved that the meeting be adjourned, seconded by Anne Brownlee. The meeting adjourned at 9:25 a.m.

Approved this 26 day of April 2023.

  
James Lebow, Chairman  
San Saba Central Appraisal District

ATTEST:

  
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Ray Clark, Secretary  
San Saba Central Appraisal District