

**San Saba Central Appraisal District**  
601 W. Wallace • San Saba, Texas 76872  
(325) 372-5031 [sansabacad@gmail.com](mailto:sansabacad@gmail.com)  
[www.sansabacad.org](http://www.sansabacad.org)

Trish Turner, RPA, RTA, CCA, CTA  
Chief Appraiser



**Board of Directors**

Marcus Amthor  
Ann Brownlee  
Ray Clark  
James Lebow  
Jake Lackey

**NOTICE OF A REGULAR BOARD MEETING OF THE  
SAN SABA CENTRAL APPRAISAL DISTRICT**

PURSUANT TO TEXAS OPEN MEETINGS ACT, Chapter 551, Government Code, notice is hereby given that the San Saba Central Appraisal District will hold a regular board meeting on Wednesday, February 26, at 8:00 am, at the Appraisal District office. The notice of this meeting was posted in compliance with this Act in the San Saba County Courthouse and San Saba Central Appraisal District.

PURSUANT TO TEXAS OPEN MEETING ACT, Government Code, Chapter 551, Subchapters D and E and TEXAS GOVERNMENT CODE, Section 418.183(f), the Board may enter a closed or executive session for discussion of any item on the agenda. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

**AGENDA**

1. CALL TO ORDER
2. CALL OF ROLL/DECLARATION OF QUORUM
3. INVOCATION
4. PLEDGES OF ALLEGIANCE
5. ADMINISTER OATHS OF OFFICE 2025-2026
6. HEAR FROM THOSE DESIRING TO APPEAR BEFORE THE BOARD
7. MINUTES OF DECEMBER 11, 2024 BOARD MEETING
8. NOVEMBER 2024, DECEMBER 2024, JANUARY 2025 FINANCIAL REPORT
9. APPROVE LINE-ITEM ADJUSTMENTS
10. APPOINT APPRAISAL REVIEW BOARD
11. APPOINT ARB CHAIRMAN AND SECRETARY
12. RESOLUTION TO APPOINT TRISH TURNER TO ACT AS SECRETARY FOR THE BOARD
13. SECURITY CAMERAS
14. SECURITY GLASS AND DOORS

**POSTED**

FEB 12 2025

**15. CHANGE REPORT**

**16. PERSONNEL REPORT**

**17. CHIEF APPRAISER REPORT**

**TAXES COLLECTED**

**ARBITRATION HEARING**

**PROPERTY VALUE STUDY**

**MAPS REVIEW**

**REAPPRAISAL SAN SABA UPDATE**

**UPCOMING LEGISLATIVE SESSION**

**MISCELLANEOUS DISCUSSION**

**18. ADJOURN**

## SAN SABA CENTRAL APPRAISAL DISTRICT

Minutes of a regular board meeting for the San Saba Central Appraisal District that was held on Wednesday, February 26, 2025, at 8:00 a.m. at the Appraisal District office.

The directors of the San Saba Central Appraisal District met for a regular meeting, Wednesday, February 26, 2025, at 8:00 a.m. at the Appraisal District office.

Public notice of this meeting has been given as required by law to Christi Whitley, County Clerk, San Saba, Texas, and a copy of such notice is appended to the minutes of this meeting.

James Lebow, Chairman, called the meeting to order at 8:07 a.m. Board members Marcus Amthor, Ray Clark and Anne Brownlee were present. Absent was Jake Lackey. Also present were Chief Appraiser-Trish Turner, and Appraisal District staff, Colleen Womack.

Marcus Amthor gave the invocation and led the board in the pledges of allegiance.

James Lebow, chairman, opened the floor to those desiring to appear before the board. There were none.

Ray Clark moved to approve the minutes of the December 11, 2024, board meeting as read, seconded by Marcus Amthor. Motion passed unanimously.

Marcus Amthor moved to approve the November 2024, December 2024, and January 2025 financial reports as presented, seconded by Anne Brownlee. Motion passed unanimously.

Ray Clark moved to approve the line-item adjustments, seconded by Marcus Amthor. Motion passed unanimously.

Anne Brownlee made a motion to appoint Mike Millican, Janet Hoyt, Jerry Spinks, and Levi Craft to the Appraisal Review Board, seconded by Marcus Amthor. Motion passed unanimously.

Ray Clark moved to appoint Mike Millican as Chairman, and Janet Hoyt as Secretary of the Appraisal Review Board, seconded by Marcus Amthor. Motion passed unanimously.

Ray Clark made a motion to appoint Trish Turner as acting secretary of the Board of Directors, seconded by Anne Brownlee. Motion passed unanimously. James Lebow, Chairman, and Ray Clark, Secretary, signed a resolution appointing Trish Turner as the acting secretary.

Trish Turner discussed a bid she got from Lively Security for \$7,618.75 for the installation of security cameras. She will get some more bids from different companies.

Trish Turner discussed the need for security glass and a door in the front of the office to secure the employees. The Board agreed and told her to get some bids.

Trish presented the board with the quarterly change report. The report was signed by James Lebow, Chairman, and Ray Clark, Secretary.

Trish Turner presented the Personnel report.

- 1) Maria Franco is continuing her education classes. She recently completed a course and will take another course in March. Maria will be ready to take her Level 3 test this year.
- 2) Elsa Zepeda will start taking courses sometime this year.
- 3) Larry Sawyer, the appraiser, has about 1200 parcels left for 2025.
- 4) The Appraisal Office is looking for a part-time/full-time secretary and will run an ad in the paper for 3 weeks.

Chief Appraiser report:

- 1) The taxes collected as of 2-25-25 is 94.4%.
- 2) The Appraisal District had to go to an arbitration hearing for the Family Sports Inc. The Appraisal District won the hearing and did not have to pay the \$800.00 attorney fee. Trish told the board we will have to add an arbitration line item in the 2026 budget in case the appraisal district has to go to arbitration again.
- 3) The San Saba Appraisal District passed the Property Value Study for all ISD's.
- 4) The SSCAD will have a MAPP audit beginning March 10, 2025. There will be an auditor from the Comptroller's office in the SSCAD office for 2-3 days.
- 5) Larry Sawyer is busy appraising San Saba for 2025.
- 6) Trish discussed the latest legislative updates.
- 7) Linebarger Law Firm will send out Homestead Analysis letters in March to all questionable homesteads.
- 8) Trish discussed omitted property and how she has to back assess, by law, property owners who have omitted property.

There being no further business, the meeting adjourned at 9:36 a.m.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
James Lebow, Chairman  
San Saba Central Appraisal District

ATTEST:

\_\_\_\_\_  
Ray Clark, Secretary  
San Saba Central Appraisal District